

CSJ Board Meeting Minutes (October 2010)

Call to Order – Judy Daniels

1. Roll call of members of the 2010-2011 CSJ Board members Present
 - a. Judy Daniels, Judy Lewis, Michael, Rebecca, Hugh, Mel and Vong were present.
2. Review of minutes of last meeting
 - a. Minutes from the August 2010 meeting were approved by the board.
3. Officers reports
 - a. **President's report – announcements and report**
 - i. Judy Daniels shared that CSJ is going well and that the Management Services Agreement (MSA) is in the process of being signed and returned to ACA.
 - ii. Website: discussed webmaster and concerns to clean up CSJ website and possible tutorials given to board members on how to load items to the website. Fee for website from ACA is one time at \$200. Designer of the website (Lance) may help us out. Hugh suggested that he may have someone that would be willing to do it for less. Judy Daniels posed a question regarding the next steps to take regarding website concerns. Carlos suggested Hugh get further information regarding contact. Judy Lewis suggested that we be clear regarding what we want with the website so we can get what we need. Brainstorming occurred regarding what the board thinks is pertinent on the website. Michael suggested that we have a link to a brochure and that we also provide an area where people can post questions/comments regarding special events, for example. He also suggested that we encourage networking with other organizations through chat rooms. The comment was made that most websites don't have chat rooms. Hugh stated that we currently have two Facebook pages which are moderated by Hugh and Vong. A suggestion was made to incorporate links to the Facebook pages on the CSJ website. Carlos made a recommendation (challenging to hear this section)
 - iii.
 - iv. Day of Learning/workshops were discussed and to be scheduled on Saturday of the convention. Topics and presenters include the following: CSJ Group Counseling Workshop: Annelise Singh, Carmen Salazaar, Gerald Corey and a few other presenters; Social Justice Interventions-Advocacy and Community Counseling Models: Judy Lewis, Rebecca Toporek & Vong Ratts;. Neuroscience from a Social Justice perspective: Allen Ivey & Michael D'Andrea; The Personal Side of Social Justice Work and the Courage Involved: Judy Daniels, Thomas Parham, Michael D'Andrea and another presenter; Immigration issues: Carlos Hipolito-Delgada, Miguel Arciniega and a couple of other presenters. The

presentation topics were selected to focus on important issues, increase visibility of these issues, and to draw more people to the CSJ day of learning.

- v. Visionary and collaborative work with other division presidents and plans to host an event at ACA, were discussed (AMCD, ACES, ALGBTIC, CSJ). There will be an ancillary event co-sponsored by many divisions and our current president's leadership has encouraged this. Judy Daniels will also send out more information regarding this on a later date. It will be held on Saturday March 26 from 4-6 p.m. during the convention. The concept is based on the notion that we all share cross-purposes in the work that we do and how do members of different divisions build their efforts towards a collective vision. Discussed the Conflict with the Day of Learning and the Ancillary event which will both be held on Saturday, but shared that it seemed to be the least restrictive time.
- vi. Instead of spending \$150 Judy Daniels made the suggestions to bring our own beverages into the board meeting that will be held on Wednesday March 23rd to cut down on costs. Paused for questions and comments. No comments or questions were shared.
- vii. Judy Daniels shared her recommendation that the awards and business meeting needs to be improved in terms of attendance. She suggested the idea to try and do a brunch that would draw people and make it more of a way that members could get to know each other. The possibility of doing our own brunch was discussed. It will be \$35 for the brunch and revenue gained of \$3 per ticket. Suggested to put a call out on the CSJ listserv, if 25 or more people would show, it would make sense to have a brunch at the convention. Double checked schedules so it would not conflict with too many other brunches and suggested Friday March 25. Judy Lewis shared her input regarding doing the selections for the awards earlier so they can schedule time to attend. Lewis suggested the possibility of sponsoring the awardees. A suggestion to share the brunch idea on the listserv and see if people would be willing to sponsor was made. Carlos suggested that it would be a good idea to have members gather together and figure out a way that awardees come for free. Vong suggested it to be a tradition for years to come. Judy Daniels agreed that it would be a great idea and suggested to put the idea out on the CSJ listserv to get a sense of the commitment. The board members agreed with this suggestion. Judy Daniels volunteered to market the brunch on the CSJ listserv and follow up with more advertising.
- viii. Judy Lewis elicited board member motions to put forward to the Governing Council Dates by Sept. 13th. Michael discussed several CSJ

resolutions being put forward as a motion. Judy Lewis shared history of resolutions being passed related to social justice (i.e. ACA providing information to counselors so they would understand internalized oppression). Judy Lewis suggested that spring would be more appropriate than the fall to get more of an audience and how the governing council meetings are open to members as a whole. Judy Lewis reiterated the importance of submitting motions regarding collaboration with other divisions. Michael suggested a motion supporting same sex marriages, the negative effects of high unemployment rate, and PTSD associated with military individuals as motions. Judy Daniels wondered if we could do this in a joint matter with other division. Michael, Judy Lewis and Rebecca volunteered to put something together with Hugh.

- ix. Judy Daniels reminded board members regarding important dates: Wednesday (March 23) prior to the conference start (CSJ Full Day Board Meeting). Thursday March 24: Giving Back to the community service and Leadership Academy Day; Friday March 26th: Brunch; Saturday March 27: CSJ Day of Learning. Judy Daniels investigated doing a CSJ Kids Club to get them involved and established, suggested a nominal annual fee for kids to sign-up and integrate some sort of a service-learning project associated with the Kids Club.
- x. Judy Daniels also expressed board concern surrounding Communications Officer position and inability to contact Melissa Odegard successfully. Judy Daniels informally asked Mandy to fill in the position and elicited board thoughts/opinions. Michael made a motion to agree with the recommendation and there was a second for one year. Board members voted with 5 votes as yes and two abstentions, the motion was passed. Judy Daniels volunteered to contact Amanda regarding the open board position.
- xi. A suggestion was made that divisions would be able to come up with questions to present to the nominations for future elections of ACA presidents.
- xii. Judy Daniels reported that CSJ had the highest membership increase of all divisions and many division saw a substantial decrease in membership over the last year. Daniels reminded board members about the August 30th deadline regarding DSM-V input.

b. Report by the CSJ Immediate Past President

i. Michael election nomination and results:

Two persons who were nominated to run for CSJ presidents: Selma and Rhonda. Immediate past president to put out available positions for the following year. Deadlines for submitting names are over. First motion for

Carlos' continuance as Treasurer. 6 yes' and one abstention, the motion was passed. Second motion regarding Jane Goodman being the retired person. 7 votes yes and motion was passed.

ii. *Email regarding Kaplan and 20/20:*

Michael shared that David Kaplan indicated Chi Sigma Iota was asked to participate in 20/20 and came up with a definition that incorporated the ACA- 20/20 definition with their own definition. David Kaplan suggested that CSJ could accept the definition and come up with our own. Michael's recommendation was that Rhonda and her committee would report back to the board about their recommendations and not endorse the definition, but proceed with the committee's recommendation. Vong agreed that it doesn't make sense to endorse something that would need to be revised or changed. The new definition would integrate social justice within the definition. Rhonda shared her perspective surrounding the meetings and creating definitions don't seem helpful in that there are many within ACA that are not open to multiculturalism and social justice. Michael shared the desire to promote both in-reach and outreach and the need for goals with this committee. Michael recommended that Rhonda send an email to the board and the entire CSJ membership to inform members how we are proceeding with this.

iii. *Report on ethics committee report:*

Michael shared that the town hall meetings and integration of feedback that was submitted and the final proposed statement of ethics will be submitted to board members.

Michael Hutchins has been working on the CSJ sponsored town hall meetings about Race, Justice and Peace and the next hall meetings will be scheduled Oct. 1st in Tuscon, AZ.

iv. *CSJ involved in DSM-V revision:*

Michael elicited and comments and questions for the board.

c. Report by the CSJ Communications Officer

- i. Not present.

d. Report by the CSJ Treasurer – review and possible approval of the CSJ budget for the 2010-2011 year

- i. Carlos reported the last fiscal year as \$31, 760.62 in checking account (gain over last year) and reported nice membership growth that exceeded the expectations (\$2,000 over what was expected). T-shirt sales helped as well. Carlos reported revenue of \$2,500 over the last year.
- ii. Upcoming year: email was sent regarding the outline for the proposal for the upcoming year. Assumptions for continued growth and modest membership growth (challenging to hear Carlos' voice, so missed some).

Create a small reserve to come in handy for the future. Carlos posed discussion for board members. Vote on in next board meeting was recommended by Judy Daniels. Michael posed a question about the forms: proposed budget and existing expenditures. Carlos clarified that the 31,000 plus is all savings at this point and money could be used as the board sees appropriate (i.e. investment strategies, spending for the purposes of growing membership, etc.). Judy Daniels suggested review over the next month and vote for final budget in next board meeting. Board approved the motion for Carlos' management and review of the budget.

- iii. Carlos shared the positive growth with the membership budget and his projections that there will be a decrease in revenue in the upcoming year and encouraged members to look at the expenses and give necessary feedback. He also shared booth location recommendation of being in the corner. Feedback was elicited regarding being located next to like-minded people and whether CSJ should be located on the corner. Motions were made to give Carlos the decision making regarding this. Carlos shared that two complimentary registrations were given to students in order to help students and give them opportunities and suggested this again for the upcoming year, the board concurred.

e. Report by the CSJ Governing Council Representative and upcoming meeting agenda items

- i. Not present.

f. Report by the CSJ co-editors of The Activist

- i. Beth shared about the plans that were made to put out an issue by mid-October. A recommendation that Laura Mundy would highlight her information regarding Haiti was made.

g. Report by the CSJ Retired Persons Representative

- i. Judy Lewis asked for assistance with a grass roots effort through ACA and the divisions and wanted CSJ members involved. Judy Lewis also wants to get more knowledgeable voters during the electoral process and asked members to contact her if they're interested in this endeavor. Judy Daniels volunteered to assist.

h. Report by the CSJ Community Representative

- i. Not Present.

i. Report by the CSJ Student representative

- i. Rebecca shared her questions regarding how she can assist in her role and wondered if she could help with students and new membership in her position and asked board members for feedback. Michael shared his suggestion regarding visibility as a student on the listserv and letting

student members of CSJ be aware of the need for participation in upcoming events (i.e. Giving Back to the Community Project). Also, the meaning of CSJ and advocacy article so the student voice can be articulated was recommended by Michael. He also suggested including the Arizona Town Hall Meeting of October 1st on the CSJ listserv so students from the area can participate.

j. Report by the CSJ President-elect

- i. Vong shared his role regarding the membership committee and the email he sent out to various listservs to form a committee. The committee has plans to meet monthly (10 members on the committee). They had their first meeting and discussed plans for increasing membership as well as the benefits of children/adolescents being members. Also discussed was the children/adolescent involvement with the ACA conference and workshops (i.e. a workshop on Bullying). Clarification was made to call it something other than membership and researching options and plan to further discuss during September meeting. Michael suggested ways that Vong could be more visible as the president-elect of CSJ.

4. Committee Reports and Interest Groups Committee report- D'Andrea Committee report and co-sponsorship of the Continuing the National Discussion on Race, Justice and Peace- D'Andrea

- k. Membership Committee-Ratts
- l. CSJ Ethics
- m. CSJ Human Rights
- n. CSJ Awards Committee report-D'Andrea

5. New Business

Judy Daniels inquired about new business, no response was given.

6. Possible future meeting date- Tuesday September 28 or Wednesday September 29 or Thursday September 30 (2pm-4pm EST) or another date and time

Judy Daniels elicited times for next meeting, board members were happy with the time frame given. The decision to put times up on Doodle was made. Meeting was adjourned.